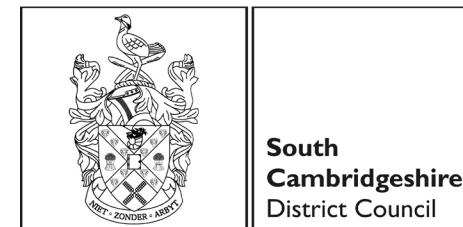


## **SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

### **FORWARD PLAN FROM 1 JULY - 31 OCTOBER 2011**

**This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.**



#### **The Decision Makers**

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

#### **Portfolio Holders**

Deputy Leader and Finance and Staffing

Councillor Simon Edwards

Economic Development

Councillor Nick Wright

Environmental Services

Councillor Sue Ellington

Housing

Councillor Mark Howell

Northstowe and New Communities

Councillor Tim Wotherspoon

Policy and Performance

Councillor Tom Bygott

Sustainability, Planning and Climate Change

Councillor Peter Topping

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

#### **Contact Information**

To contact an officer, send an e-mail to [forename.surname@scams.gov.uk](mailto:forename.surname@scams.gov.uk) or call 03450 450 500 and ask to speak to that officer.

**Key and other decisions expected to be made, and issues to be considered during the four months from 1 July 2011**

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Addressing the Economic Downturn - Year End Report  Non-Key	Cabinet	07 July 2011		Economic Development Portfolio Holder  Nicole Kritzing, Development Officer	Report
South Cambridgeshire District Profile 2011/12  Non-Key	Cabinet	07 July 2011		Policy and Performance Portfolio Holder  Paul Howes, Corporate Manager, Community and Customer Services	Report
GAMLINGAY: Capital Grant for Multi-Use Games Area (MUGA)  Non-Key	Cabinet	07 July 2011	April 2011: Leader, New Communities Portfolio Holder	Leader of Council and Northstowe and New Communities Portfolio Holder  Alex Colyer, Executive Director, Corporate Services Kirsty Human, Development Officer	Report
Review of the Countywide Home Improvement Agency	Cabinet	07 July 2011	Housing Portfolio Holder, 15 June 2011	Housing Portfolio Holder	Report

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
(HIA) Services  Key				Stephen Hills, Corporate Manager, Affordable Homes	
Customer Contact Strategic Review (Customer Access Strategy)  Key	Council	07 July 2011  21 July 2011	Scrutiny & Overview Committee, 30 June 2011	Policy and Performance Portfolio Holder  Paul Howes, Corporate Manager, Community and Customer Services	Report
Planning Services Review - Report of the Scrutiny & Overview Committee  Non-Key	Cabinet	07 July 2011		Sustainability, Planning and Climate Change Portfolio Holder  Jackie Sayers, Scrutiny Development Officer	Report
Corporate Plan 2011/12  Key	Cabinet  Council	07 July 2011  21 July 2011		Leader of Council and Cllr Tom Bygott  Paul Howes, Corporate Manager, Community and Customer Services	Report
South Cambridgeshire Sustainable Community Strategy 2011-2014  Key	Cabinet  Council	07 July 2011  21 July 2011	Local Strategic Partnership (LSP) Public consultation	Leader of Council  Paul Howes, Corporate Manager, Community and Customer Services	Report

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Temporary Accommodation Review  Key	Housing Portfolio Holder	20 July 2011		Housing Portfolio Holder  Susan Carter, Housing Advice and Options Manager, Heather Wood, Housing Advice and Options Manager	Report
Food Safety Service Plan 2011-12  Key	Council	21 July 2011	Environmental Services Portfolio Holder's meeting, 30 June 2011	Environmental Services Portfolio Holder  Carol Archibald, Food Control & Health & Safety Team Leader	Report
Proposed Installation of Solar Panels at South Cambridgeshire Hall  Key	Council	21 July 2011	Finance and Staffing Portfolio Holder	Finance and Staffing Portfolio Holder  Stephen Hills, Corporate Manager, Affordable Homes	Report
South Cambridgeshire District / Cambridge City Boundary Review  Key	Council	21 July 2011	Parish Councils/residents	Leader of Council  Fiona McMillan, Legal & Democratic Services Manager and Deputy Monitoring Officer	Report

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Appointments to the Independent Remuneration Panel  Non-Key	Council	21 July 2011		Leader of Council  Maggie Jennings, Democratic Services Officer	Report
<b>THERE ARE NO SCHEDULED MEETINGS OF CABINET OR COUNCIL IN AUGUST</b>					
SWAVESEY: Covell's Drain  Key	Environmental Services Portfolio Holder	09 August 2011		Environmental Services Portfolio Holder  Pat Matthews, Drainage Manager	Report (publication expected 1 August 2011)
GIRTON: Sale of land at Wellbrook Way  Key	Cabinet	08 September 2011	Housing Portfolio Holder, 20 July 2011	Housing Portfolio Holder  Jenny Clark, Lands Officer	Report
Recording of Meetings  Non-Key	Cabinet	08 September 2011		Policy and Performance Portfolio Holder  Holly Adams, Democratic Services Team Leader	Report
Responsive Repairs Contract (Direct Labour Organisation [DLO])	Housing Portfolio Holder	21 September 2011	Tenants' Participation Group Members and Officers	Housing Portfolio Holder	Report and Contract (publication due 13 September 2011)

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Key			of the Council	Stephen Hills, Corporate Manager, Affordable Homes	
Grounds Maintenance Procurement  Key	Housing Portfolio Holder	21 September 2011		Housing Portfolio Holder  Geoff Clark, Neighbourhood Manager	Report
<b>THERE ARE NO SCHEDULED MEETINGS OF CABINET OR COUNCIL IN OCTOBER</b>					
Review of Waste and Recycling Collection Arrangements from Village Halls  Key	Environmental Services Portfolio Holder	11 October 2011		Environmental Services Portfolio Holder  Paul Quigley, Environment Services Manager	Report (publication expected 3 October 2011)